

Synodically Authorized Minister's Report

SAMS Report – June 2020

- Participate in weekly zooms with Bishop and other NI Synod ministers
- Participated in NW Conference zoom
- Participated in two webinars on “Preaching during these challenging times”
- Pastoral care – prayed via phone with member before surgery, made a few check-in phone calls and will follow up from new resident at Lake Summerset that sent in an offering and requested phone call and visit.
- Still investigating ways to enhance our on-line worship with music – looking for assistance with streaming software
- Had two staff zoom meetings
- Zoom meeting with Pastor Nicole of Methodist church to try to coordinate worship re-entry with them if possible. They have tentatively planned a drive thru communion service with disposable, prepackaged elements for the third Sunday in July.
- Had a definite break in sermon writing this month; however, worship streaming becomes more challenging when incorporating other sermons.
- Update prayer team with prayer requests
- Have applied for a \$150 grant from the Synod for a year's subscription to zoom from covid 19 funds earned from Bishop Clements' head shaving challenge. This license will be available for anyone in our congregation needing to have a church related zoom meeting.
- Will participate in NIS Forum Day, Saturday, June 20th – listening to forums on the Youth Gathering in 2021, streaming platforms used by other congregations, and a discussion on the Church's apology to people of African descent.
- Invited congregational members to take part in a book study on racism through our Trinity Lutheran Facebook group.
- Have eliminated the mentoring portion of confirmation since face to face meetings are discouraged and mentors hesitant using zoom. Working with confirmation students to ensure their on- line lessons are going well and will be zooming again soon with them. Have reached out to youth leaders encouraging zoom gatherings and offering my assistance (no responses)
- FYI, the women's book club did inquire about possibility of using the church the last Friday in June for a book club meeting. Informed a member the building has not reopened. They are possibly gathering in a forest preserve.

Respectfully submitted,
Sharon Beksell
June 17, 2020

Parish Administrator Report

I have assisted Maureen Witte with data that she needed for Ministry Site Profile.

Participate in zoom staff meetings and council meetings.

I (or Sharon) count offering with Paula. We do not count every week due to Covid-19.

Weekly I coordinate with our accountant for her picking up bills (or me delivering) and getting checks that she has written. After the checks have two signatures, I mail them. Thank you to Maureen and Michelle for taking turns being the second signature.

I mail copy of bulletin with sermon inserted into it weekly to members who do not have email.

On June 5th I emailed our insurance agent asking him if our policy covered liability for Covid-19. His reply was...

Guide One's policy will provide coverage if someone were to claim that they contracted the coronavirus from attending one of the church's functions.

That being said, we certainly want you to follow all state and local guidelines. The Winnebago County Health Department has provided some quite detailed guidelines that provide a good reference point for most churches.

I like their suggestion to post signage stating that individuals should not enter with any symptoms or any contact with a confirmed case of Covid-19. I also think a disclaimer discouraging those who are in high-risk categories (elderly, underlying health issues, or those who are in regular, close contact with individuals who are health compromised from attending would be wise.

Respectfully submitted,

Shannon Brown

Treasurer's Report

General Fund Offering

This is the monthly average for the first five months of 2020

Actual General Fund Offering (minus one-time gifts and PPP*)	\$ 7,526	(\$10,566 in 2019)
Actual General Fund Expenses	\$10,128	
Shortage per month	\$ 2,602	

This year's monthly average of General Fund offering is about \$3,000 less than last year's for these same months.

(*PPP is the Paycheck Protection Program that Trinity has received in the amount of \$7,500)

2020 annual budget for “pastor” salaries

Contract employees	\$47,628	(Sharon, supervisor, monthly supply pastor)
Mileage reimbursement	\$ 1,000	
Resources	\$ 350	
Total	\$48,978	

As of 06/18 Trinity has 60 giving units who have donated offering this year.

Paycheck Protection Program

The government has changed the guidelines for using the money. Our accountant says that we have 24 weeks now to use the funds and only 60% of loan/grant needs to be spent on payroll instead of 75%.

Trinity Mortgage is renewing for another 5 years on August 1st.

The maturity date of this adjustable rate mortgage is 2037. It will automatically renew every 5 years. The church will be receiving information in the mail. One person told me current (June 3) interest rate is 4.375%. Another person told me on June 19 that they have a range from 4.25% to 4.75% and the rate you get is based on your payment history. We will not know what rate we get until it renews.

The current loan was for \$295, 603.24 at 3.875% with a monthly payment of \$1,664.00.

If principal for the new loan is \$198,000. And if the interest is at 4.375% that should make monthly payments of \$1,385. Principal should be less than this example because there will be two more payments made.

Respectfully submitted,

Shannon Brown
