

Reports for Council

August 2020

Synodically Authorized Minister's Report

SAM Report – August 2020

- Confirmation Zooms with Rachel, Kade, and Cameron July 29th and August 12th
- Participate in weekly Wednesday zooms with Bishop Clements
- Participated in NW Conference Zoom August 12th
- Video conferences with Pastor Pat
- Provided Sunday Worships with FM Radio, Zoom, and Facebook Live
- Staff Meeting with Shannon and Wendy August 20th
- Have scheduled Confirmation for Sunday, September 13th
- Have been asked to provide an infant baptism
- We have received gift cards to the three area gas stations and voucher for ComEd bills to give out to those in need through grants received by Davis and Durand Banks through the Cares Act. Durand Ecumenical Council also received money.
- Sent letter of resignation effective October 4th to Council, Bishop Clements, and congregation

Respectfully submitted,
Sharon Beksell
August 20, 2020

Parish Administrator Report

Worship Survey about preferences was emailed and mailed to members and visitors of Trinity. I entered returned paper forms to the online responses. You can see individual responses to survey, or you can see the percentages for each question. One example is the question about returning to worship in the building has 61.5% no and 38.5% yes. We have received 41 responses at this point. The question asking about your number one preference is attending a weekly worship service in parking lot via FM radio.

Emailed a response to one of the worship survey's other suggestion response to clarify misinformation.

I continue to study the guidelines from the County Health Department and State about guidelines for returning to worship in the building. There are more guidelines that I am also reading. Will state printing signs from CDC with guidelines to post.

Printing and mailing letters, bulletins, sermons, and Traveler during Covi19 to those who do not have email.

Respectfully submitted,
Shannon Brown

Christian Education

Rally Day is September 20th following the parking lot worship service.

During the service Sharon will bless the students and announce the names of our students who will receive Bibles.

After worship I will meet with the kids outside to do our Rally Day festivities. I will follow all the Covid safe guidelines that the state of Illinois is enforcing using the information that the local schools will be following. Since we have several siblings who can be together it really won't be that hard to social distance. And our numbers aren't huge so it should be no problem. If the weather is inclement for rally day, then it's up to the re-entry team to decide if we can be indoors. Time will tell.

I had 2 parents vote for Sunday school every other Sunday. I would like to still have class every Sunday to start.

Education materials I'm using this year are from Augsburg and are booklets that I can use if we're at church or if we get sent home again. I chose them since they are so flexible and also very inexpensive.

Let's pray that covid doesn't disrupt our classes this year.

Your friend in Christ,
Wendy

Treasurer's Report

I am still waiting to hear from Durand Bank about when our SBA Payroll Protection Program forgiveness application can be turned in. The government is not accepting them yet.

There is a different version of Profit & Loss report this month. It has both monthly and YTD on one page instead of two different pages like before.

General Fund	Income	Expenses	Income Shortage
July	9,747	10,437.73	690.73
Jan. – July	61,877.57	71,899.53	10,021.96

August expenses will be the start of the budget cuts that the council voted on in July.

The monthly average of income for Jan.-July is 8,839.65.

The monthly budget (w/cuts) starting in August is 9,927.54

Respectfully submitted,
Shannon Brown

Re-Entry Team

The team would like to let you know that groups from Trinity of 10 or less can use the church building.

We worked with Wendy, Dale and Maureen on these guidelines.

TRINITY'S BUILDING USE GUIDELINES DURING COVID-19

Do not enter the building if you have symptoms of Covid-19, have been exposed to it or tested positive for it.

Interested parties of 10 or less should do the following when meeting at church.

1. Contact the church office to check availability and avoid overlap of meetings.
2. Disinfect tables, chairs, etc., before and after use with the provided sanitizing products.
3. Wear mask covering nose and mouth.
4. Maintain physical distance of 6' apart.
5. Wash your hands often.
6. Kitchen use guidelines:
 - Clean first and then sanitize counters, handles, faucets, light switches, etc.
 - Mop floor
 - Take home trash
 - Take used dish cloths and towels home to launder
7. Praise and thank God during your activity.

Respectfully submitted,

Shannon Brown, Sharon Beksell, Kim Schuldt

**Memorial Team
(and Council Report)
Notes of August 24, 2020**

Present: Jody Steinke, Council Liaison; Mary Nuss, Chair; Louise Owen, Recorder; Lucy Duerst; Shannon Brown, Parish Administrator; Absent: Bill Konigsfeld; Sharon Beksel, SAM.

The meeting was called at 6:30 p.m.

This was the first Memorial Team meeting since May 13, 2019. Shannon reported the Memorial Fund undesignated funds totaled \$7,511.79, as of July 31, 2020. Designated fund of \$602.81 is for music.

The team met for the possibility of transferring Memorial undesignated monies of \$2,000 to \$3,000 to Trinity's General Fund. Shannon said there was \$16,000 in the General Fund on 1/1/2020 and as of July 31, 2020 the General Fund Income was short \$10,021.96 to pay expenses. But bills are being paid.

Trinity Leadership took advantage of the Payroll Loan of \$7,500 that was part of the first stimulus bill. This loan should be "forgiven" soon. That will leave the General Fund short \$2,521.96.

That led to a discussion of perhaps lending Trinity monies to cover the shortfall. The loan, with interest, would have a time limit of repayment. Both ideas were tabled until the loan forgiveness comes thru when we would know exact amount needed, if any, for the General Fund.

Shannon said the Postage line item of \$350 has negative balance. With all of letters and notices sent to those members without email, postage already spent is \$500. Sure that amount will go higher as time of closure is prolonged.

The staff has set guidelines of entering the church building which means having sanitizing/cleaning items in various locations. Again the expense of purchasing items will make a deeper dent in the GF. After discussion, it was decided to ask for a Thrivent seed money card and call the project "God's Work, Our Hands", Covid Reentry Relief. Also perhaps ask for donations from members such as: paper towels, hand sanitizer, cleaning supplies. Our Custodial Staff will be asked their recommendation of what is needed. Lucy will apply for the Thrivent request.

It was also suggested that the Trinity Caring Hearts Ministry (Cards and notes) could use seed monies from Thrivent to help with postage and cards. This line item is also depleted in the budget and there is still four months left in this year. Louise will ask Loretta Murawski if she would apply for a request.

Next meeting to be determined or as needed. Adjourned at 7:10 p.m.

Louise Owen, Recorder
